

BHAKTIVEDANTA SWAMI MISSION SCHOOL

MINUTES OF THE SECOND P.T.A. EXECUTIVE COMMITTEE MEETING (2026-2027)

Date: Saturday, 25th July, 2026

Venue: THE CONFERENCE ROOM

Time: 9:30 a.m.

Attendees

Designation / Class	Members Present	Members Absent
Management	H.G. Kapila Deva Das	
Chairperson	Ms Simple Tahilianey	
Vice Chairperson		Mr Sachin Saigal
Secretary	Mrs Kakoli Bhattacharji	
Joint Secretary (Parent)	Mrs Manisha Joshi	
Joint Secretary (Teacher)	Mrs Gunjan Navani	
Std I	Mrs Mala Sabnani	
Std I	Mrs Priyanka Nayak	
Std II	Mrs Rachelle Kumar	
Std III	Mrs Lilly Chanu	
Std IV	Mrs Shrutikah Mittal	
Std IV	Mrs Poonam Lala	
Std V	Mrs Divya Mehta	
Std VI	Mrs Archana Sharma	
Std VII	Mrs Jaya Sethi	
Std VIII	Mrs Sukshema Deogaonkar	
Std IX	Mrs Poonam Moolchandani	
Std X	Mrs Nivea Prathish	
Std X	Mrs Anisha Karnani	
Facilitator	Ms Jinel Mehta	
Facilitator	Ms Poonam Doiphode	
Facilitator	Mrs Janvi Jani	
Special Educator	Mrs Sujatha Rane	
Teacher	Mrs Anupama Singh	
Teacher	Mrs Anchal Housen	
Teacher	Mrs Jasvinder Gawas	
Teacher	Ms Jharna Singh	
Teacher	Mrs Swapna Sawant	
Teacher	Ms Darshana Patel	

The meeting started with a short prayer.

WELCOME:

The meeting commenced with a warm welcome by the **Vice Principal**. She expressed sincere gratitude to all PTA members for their presence, constructive ideas, positive partnership, trust in the school, and unwavering commitment to the students' best interests during all discussions.

CONFIRMATION OF THE MINUTES OF PREVIOUS MEETING :

The Joint Secretary, Ms Gunjan Navani read out the minutes of the previous meeting held on 23rd April 2026 for confirmation.

CURRICULAR AND ACADEMIC ACTIVITIES:

Academics and co-curricular activities are continuing simultaneously across all sections.

- **Academics :**

Vice Principal ma'am emphasized a shift towards research-based, student-centric learning rather than spoon-feeding. Portions for upcoming assessments will be completed by 31st July / 4th August 2026, followed by explanation of the paper pattern and revision classes.

- **Assessments:** Regular periodic assessments, including formative assessments and class tests, have been systematically conducted. Teachers complete the prescribed syllabus before conducting tests and regularly check students' class notebooks.
- A ppt was shown showcasing the various activities conducted.
- **Inter-School Competitions:** Students participated in various inter-school events:
 - *Balderdash:* NSEM School (Standards 1–6 and 10).
 - *Albert Barrow Competition:* Hiranandani Foundation, Powai.
 - **ASISC Competitions:** Spanning Declamation (Sadhu Vaswani), Quiz (Jasudben), Debate (Chandulal Nanavati), Creative Writing (Kapol Vidyanidhi), and Drawing/Painting (Poddar School).

RESOURCE TEAM & COUNSELLING:

The Resource Team continues to provide structured workshops, counseling sessions, and remedial assistance for students:

- A special note of gratitude was extended to PTA member Mrs. Rachelle Kumar for her proactive cooperation in coordinating support for a student facing emotional challenges.
- The **"Bridging the Generation Gap"** workshop for **Grade IX** was highly successful, prompting requests for a similar session for **parents**.

ICSE REGISTRATION:

Principal Ma'am shared that the portal for ICSE registration opens in **the first week of August 2026**. This includes registration **for Std IX students** and confirmation of entries for **Std X**. Parents will be called to review/re-check all registration details carefully before submission, as the Council charges a correction fee **of ₹1,500 per modification** post-submission.

FEE REVISION PROPOSAL:

- Principal Ma'am put forward the School Management's proposal to hike the Fees for the academic years 2027-28 and 2028-29. The budgeted income and expenditure statement of the school expenses was projected and explained by Jonita Ma'am and there will be an expected deficit even after the proposed fee hike. The school spends a considerable amount on Staff salary, continuous teacher upskilling/training, infrastructure repairs, Sports expenses (coaches and equipment), Computer lab and smart board replacements, full-time Music/Dance integration under **NEP guidelines**, child safety enhancements (CCTV/personnel), and Utility expenses.

- PROPOSAL FOR CLASSROOM AIR-CONDITIONING (AC):**

The proposal to install ACs across classrooms was deliberated in detail. The purchase and installation costs, running costs including electricity, cost per student breakdown was projected and explained. It was mentioned that the purchase and installation cost amounting to approx ₹1.8 Crore will be borne by the school subject to the approval by the Management. The running cost (for 10 months) will be recovered from the students amounting to approx ₹660 for Pre-Primary and ₹980 for Primary/Secondary.

Hard copy of the two proposals in the prescribed Format III, one with AC and one without, was shared with parents for discussion.

A PTA EC meeting will be held in 15 days (on August 7th) to pass the resolution regarding the fee revision and AC installation.

SPORTS FACILITIES & TOURNAMENTS:

The school continues active participation in various sports tournaments including football, badminton, table tennis, and chess.

Parents raised safety concerns regarding the uneven athletics track on campus. The school discussed exploring external practice facilities (e.g., Andheri Sports Complex) and arranging dedicated bus transportation for competitions and practices.

OPEN HOUSE:

- The next open house is scheduled for **1st October 2026**.
- Teachers will provide time slots for **Parent-Teacher meetings**.

SCHOOL TRIPS:

- The trip to Nashik for Stds IV and V was well-appreciated.
- The upcoming trip to Hyderabad for Stds VI to X was mentioned, with **209 children** and **10 staff members** attending.
- There was a suggestion for a 'mother and child' bonding trip.

SCHEDULE FOR GANESH CHATURTHI

It was informed that September 14th will be a holiday for Ganesh Chaturthi. Will have Online School for the rest of the week i.e. 15th Sept to 18th Sept. Anant Chaturdashi holiday will be on September 25th

OPEN FORUM:

- **Washroom Hygiene:** Parents reported concerns regarding hygiene and UTIs. The school proposed random daily checks by parents and teachers, alongside hygiene awareness sessions for students.
- **Bag Weight & Materials:** Discussion was held on reducing bag weight by keeping non-essential books at school and streamlining notebook/workbook usage. It was noted that carrying multiple subject books daily contributes to the heavy bags.
- **Student Behaviour:** Concerns about aggressive behaviour and abusive language were discussed. Staff will closely monitor the school corridors and staircases.
- **Safety & Bottles:** Concerns were raised about the use of single-use plastic bottles. The school will explore safer reusable alternatives.
- **Class Assessments and Grading:** Parent Representatives inquired about class assessments and the grading system, particularly for secondary students. Kakoli Ma'am explained that the **final grade** is a consolidation **of assignments, Unit tests, and Class tests, not based on a single assessment.**
- **Curriculum and Teaching Methods:** Parent Representatives requested more English and Hindi essay writing practice and more Mathematics tests for Std VII students. The Principal explained that the school is encouraging research-based learning, where students learn to find information on their own using the internet. A discussion was also held on balancing teacher guidance with independent learning.
- **Exam Preparation and Practice Papers:** A parent raised the question about the availability of 80-mark papers for revision. It was confirmed that practice papers are available in the library. Teachers will discuss and train students on the paper pattern. The plan is for teachers to finish their portions by 31st July and then begin discussing paper pattern.
- **School Policies on Missed Tests:** A Parent Representative asked whether students who miss a test are allowed to take it later. It was clarified that missed tests are generally not conducted again for students.

All the suggestions/concerns were thoroughly discussed to the satisfaction of the members.

The Meeting concluded by thanking all the members for their continued support.